Georgia District of Kiwanis—2018-2019  
Governor Debbie Brilling

The Hayden SLP Student Leadership Medallion Award (SLP Medallion)  
Service Leadership Programs (SLP) include K-Kids, Builders, Key Clubs and Circle K

Procedures (Step 1)

*Suggested Steps for Implementing the SLP Leadership Medallion Award Program (SLP Medallion) in your Division*

**Decide** if your Division will participate in the program this year and determine tentative timeline for your Division. If you decide to participate, implement the activities that follow. For help, contact Cathy Miller, LTG, Division 3 who has several years’ experience implementing this program; she can help you with specific issues, questions, etc. cathysue47@gmail.com (770-301-7147)

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<th>What to Do</th>
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| **Notify** the President and Secretary of each Kiwanis Club in your Division about the SLP Medallion, how to nominate members of K Kids, Builders, Key and Circle K Clubs who have demonstrated outstanding leadership. Notify each President and Secretary of your Division’s timeline for implementing/presenting the award. | Communicate in writing with Kiwanis Club leaders in your Division  
- Provide deadline when you must receive all nominations in writing (See nomination form on Procedures-Step 2)  
- Send reminder to Kiwanis Club leaders about a week before the deadline. |
| **Emphasize** that if a Kiwanis Club nominates an SLP member, at least one (1) Kiwanis Club leader, such as the President and the Club SLP advisor, must attend the event when the SLP Medallion will be presented. (This can be presented at the Division’s Governor’s Rally, a Kiwanis Club meeting, a school Honors’ Day.) | There is no cost to your Division to award the SLP Medallions. These have been purchased through private donations to the GA Kiwanis District Foundation. It is hoped that you will schedule the presentation to occur during your Division’s Governor’s Rally. |
| **Receive nominations from Kiwanis Club leaders:** review that all required information has been provided on the NOMINATION FORM (Procedures- Step 2) and that the SLP Faculty advisor has submitted it. | **Work/communicate with** Kiwanis Club leaders to ensure that nominations contain complete information/details; this information is critical in making the public presentation. |
| **Determine** for each Kiwanis Club how many of its nominated students will receive the SLP Medallion. Based on the nominations received, establish schedule for the event(s) where/when the Medallion Award will be presented. | **Ensure** that all of the following will attend the SLP Medallion event: each student who has been selected for the award, SLP Faculty Advisor, Kiwanis Club President/SLP Club Advisor, student’s family. |
| **Order SLP Medallions** (Be sure to allow 2-3 weeks from the date of the acknowledgement of your order to receive them for your event.)  
Order from: Cathy Miller cathysue47@gmail.com (770-301-7147)  
**Number of medallions requested:** | Information to provide when ordering:  
**Mail to:** __________________________, LTG, Division ___  
Name  
_________________________  
Street Address  
City  
Zip  
Cell # ___________________________  

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Georgia District of Kiwanis
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The Hayden SLP Student Leadership Medallion Award (SLP Medallion), 2018-19

Service Leadership Programs (SLP) include K-Kids, Builders, Key Clubs and Circle K

Inaugurated in 2016, this Leadership award has been provided to Kiwanis youth who are members of a sponsored K-Kids, Builders, Key and Circle K Club in Georgia. It is in memory of Dr. Mel Hayden who was a Georgia Kiwanis leader for 20 years and actively promoted the spirit of Service Leadership among Kiwanis youth in our communities.

Procedures (Step 2)

Please use the form below to nominate a SLP youth member who demonstrates outstanding leadership performance in his/her K-Kids, Builders, Key and/or Circle K Club.

SLP Medallion Nomination/Selection Guidelines:

✓ The student must be a current youth member in good standing of a K-Kids, Builders, Key or Circle K Club, sponsored by an adult Kiwanis Club.
✓ The student is nominated only by the SLP Faculty Advisor and not by a parent. Only one (1) nomination will be accepted per SLP per year.
✓ The student can only receive the SLP Medallion one time.
✓ To be nominated, the student has demonstrated outstanding Service Leadership through the SLP in which he/she is a member. Service Leadership criteria are demonstrated by
  o "Heart to Serve"--shows compassion for others, recognizes needs in the school and community
  o "Call to Lead"--shows willingness to volunteer, takes leadership positions, and helps solve problems
  o "Courage to Engage"--shows eagerness to engage with others and build interpersonal relationship skills; communicates with others by being a good listener, and helps other SLP members to develop workable solutions to problems or with projects.

SLP Medallion NOMINATION FORM (Please Print)

Name of nominated student: ___________________________ Grade: ______
✓ Select SLP: _____ K-Kids _____ Builders _____ Key _____ Circle K  Name of School: __________________________
Name of Faculty Advisor: ____________________________ Sponsoring Kiwanis Club & Club Advisor: _________________

Briefly describe how the student has demonstrated outstanding Service Leadership, based on the criteria above.

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Nominated by: ____________________________ Date Submitted to Lt Gov: __________________
Name, Faculty Advisor

Email address of Faculty Advisor: ____________________________ Cell # _____

For LTG USE: Date Faculty Advisor notified: __________ Date of SLP Medallion presentation: _______

NOTES: